

NCIL By-laws

Article I

Membership

Section 1(a): Membership

Any public or private school within Northern Colorado that maintains organized middle school sports and commits to participating in four of the five offered sports is eligible to become a member of the Northern Colorado Independent League if approved by a majority vote of the Board of Directors.

- i. Application for membership must be made in writing to the Board President of the league. Items that shall be included in the application are a letter of interest containing the school mission, school philosophy, and what sports the applicant school offers.
- ii. Application for withdrawal must be made in writing to the Board President of the league.
- iii. All future incoming schools will undergo a probation period of one academic school year. The “probation” status will entail, keeping a minimum of 4 sports of participation, having a qualified facility to play in, and comply with basic league rules.

Section 1(b): With the payment of annual membership dues to the league, members agree to abide by the By-Laws and sports rules and regulations set forth by the Board of Directors.

Section 2(a): Dues

The annual dues shall be fixed by the Board of Directors and are payable to the league on or before September 1. Dues shall be mailed to the league treasurer and be postmarked no later than September 1.

Section 2(b): A school in arrears for dues shall not be eligible to compete in any contests and will not receive credit towards tournament and tournament placement. Any school in violation of this section may be suspended or placed on probation by the Board of Directors.

Section 3(a): Agreement with By-Laws

Each school in joining with the NCIL expressly agrees not to contest the by-laws written herein. Schools that contest the by-laws written herein will be suspended or placed on probation as decided by the Board of Directors.

Section 3(b): Schools that are not in compliance with the by-laws will be placed on 1-year probation for the following academic year.

Article 2

Officers

Section 1: The officers of the league shall be a president, a vice-president/secretary, and a treasurer.

- a. The duties of the President shall include but not be limited to presiding over regular and special meetings, arranging official assigners, developing meeting agendas, and entertaining public relation inquiries.
- b. The duties of the Vice-President/Secretary shall include but not be limited to preparing meeting minutes, corresponding with league members, tracking schools participation in sports offered, and tracking attendance of schools at monthly meeting.
- c. The duties of the Treasurer shall include but not be limited to maintaining league monies, presenting balance sheet at monthly meetings, ordering awards for tournament, and preparing checks.

Section 2: Should a vacancy occur in the office of the president, the vice-president shall succeed him/her. Should a vacancy occur in other offices, the Board of Directors shall appoint a successor.

Section 3: Officers of the league shall be elected for a one-year term.

Section 4: Election of officers shall be made by a simple majority vote in the May monthly meeting.

- a. The Vice-President/Secretary shall move to the seat of President, if they want.
- b. All other positions will be elected by majority vote.

Section 5: Commissioners:

- a. Each sport will be assigned a Commissioner at the August Meeting.
- b. Commissioners are responsible for keeping track of standings and reporting to the Athletic Direction, and making schedules and organizing tournaments.

Section 6: Athletic Directors

- a. Attend and supervise all home games or send a competent representative: If the AD is not able to attend a home competition or is coaching the home competition, a competent adult representative, who is not a parent of a competing player, must be designated to be the “Acting Athletic Director”
 - i. Greet and direct the visiting team, attend to injuries, deal with conflicts, and ensure good sportsmanship among teams and spectators.
 - ii. If host site is not your school, ensure the venue is safe by physical inspection (secure soccer goals, check field for broken glass, etc)
- b. Confirm with opponent's AD and referees about day, time and location by phone or email, or both
- c. Despite location of the game, the scheduled home team is responsible to secure referees and handle referee payments AD's can pay officials at the time of the game by check or cash, or have them fill out paperwork and send the payment by mail.
 - i. Soccer- find and hire referees: should not exceed \$50 for 1 /\$40 for 2/ \$30
 - ii. Volleyball: \$37.50 A game only/ \$75 for A and B.
 - iii. Basketball: \$37.50 A only/ \$45 A game & 5th quarter/ \$75 for A and B
 - iv. Each school pays playoff referees and emails the treasurer with an invoice to be reimbursed by the league
- d. Secure qualified individual to operate time clock and keep official stats
 - i. Volleyball only-secure competent line judges for each match as outlined in the rules.
- e. Notify assignor of any changes in location, time, one game, etc.
- f. Reports score of game no later than noon the following school day

Article 3

Meetings of Members

Section 1: Monthly Meetings

The monthly meetings of the members of the NCIL will be held on the second Wednesday of each month at 7:00 p.m. The location of the monthly meetings for the entire calendar year will be decided during the monthly meeting in August.

Section 2: Special Meetings

Special Meetings may be called by the Board of Directors at any time.

Section 3(a): Attendance at Meetings

Regular attendance at monthly meetings of the Board of Directors is required.

- i. Each member school is allowed one “unexcused” absence from monthly meetings. Prior written notice must be received by the league secretary two days prior to the scheduled monthly meeting to receive an “excused” absence.
- ii. A school representative must attend the monthly meeting in place of the regular member.

Section 3(b): Absences

Absences whether “excused” or “unexcused” must not exceed more than two per school year.

Section 3(c): Penalty for Irregular Attendance

- i. A letter written by the President will be sent to the school’s principal
 - a. A copy of the letter will be provided for the school’s athletic director
- ii. The school will be charged a \$100.00 fine.
 - a. The Treasurer will send an invoice to the respective school.

Article 4

Powers and Duties of the Board of Directors

Section 1: Powers of the Board of Directors

- a. It shall have general control over all activities and contests between schools which are members of this league.
- b. It shall have authority to give interpretations of the rules of the league.
- c. It shall determine penalties for violations when they are not otherwise expressly provided.
- d. It shall have the power to make investigations relative to the violation of the rules of the league.

Article 5

Rules and Regulations

Section 1: Score Reporting

Contest/match scores are required to be reported by home team on the league website.
no later than noon on the following school day unless otherwise arranged.

Section 2: Scoring at Contests

The home team is required to secure qualified individuals to operate the time clock and keep official statistics.

Section 3: Uniforms- Each school is required to have uniforms for athletes to wear during contests/matches.

- a. Uniforms need not to be a different style for each sport. (Volleyball jerseys may also be used in basketball.)
- b. For basketball, home teams should wear a white or light colored jersey unless prior arrangements have been made with the opposing team. For soccer, home teams should wear dark colored jerseys unless prior arrangements have been made with the opposing team.
- c. Uniforms must have numbers on the back that are visible and readable by the officials.
- d. Jerseys must be tucked in at all times.

Article 6

Sportsmanship

Section 1: Philosophy

Sports are an important aspect of the total education process in school. They provide an arena for participants to grow, to excel, to understand, and to value the concepts of sportsmanship and teamwork. They are an opportunity for coaches and school staff to teach and model sportsmanship and to build school pride; this ultimately translates into improved academic performance.

Section 2: General Regulations

Sportsmanship is a general way of thinking and behaving. The following sportsmanship items are listed below for clarification.

- a. Be courteous to all. (participants, coaches, officials, staff, and fans)
- b. Know the rules, abide by, and respect the official's decisions
- c. Win with character and lose with dignity.
- d. Display appreciation for good performance regardless of the team.
- e. Exercise good self-control and reflect positively upon yourself, team, and school.
- f. Permit only positive sportsmanlike behavior to reflect on your school and its sports.

Section 3(a): Enforcement Policy

- i. It is encouraged and recommended by the Northern Colorado Independent League that all schools adopt these regulations and reinforce them as indicated herein.
- ii. The Board of Directors shall be responsible for the interpretation of these regulations, including "desirable and unacceptable behavior".

Section 3(b): Enforcement Procedures

- i. In the event a player is ejected from a contest/match for unsportsmanlike behavior, the player shall be disqualified for the remainder of that contest/match and the player shall be suspended from competition for the next regularly scheduled match/contest.

- a. The player may not take part in any other contests at any level during this time.
 - b. A school may not schedule a contest/match after an ejection in order to circumvent the penalty.
- ii. In the event a coach is ejected from a contest/match for unsportsmanlike behavior:
 - a. The coach will be required to immediately leave the premises.
 - b. The coach shall be automatically placed on probation for a length of time decided by the Board of Directors.
 - c. The Assistant Coach may take over coaching responsibilities for the remainder of the game. In the event an Assistant Coach is not available, the Athletic Director can step in then the game will be declared a forfeit.
- iii. Penalties for the ejected coach cannot participate or attend the following scheduled game.
 - a. If a coach is ejected for unsportsmanlike behavior more than twice in a season, the coach will not be allowed to coach.
 - b. Report of a coach's unsportsmanlike behavior to the NCIL Board will be referred back to the Athletic Director and Administration of the specific school to be dealt with.
 - c. These policies and enforcement procedures are required by the NCIL. Schools may choose to enforce more harsh penalties if they so desire.
- iv. The athletic director of the respective school must immediately report to the league the names and circumstances involving the players/coaches ejected.
- v. In the event a parent is ejected from a contest/match for unsportsmanlike behavior.
 - a. The parent will be required to immediately leave the premises.
 - b. The parent shall be automatically placed on probation for a length of time decided by the Board of Directors.

Article 7

Amendments

Section 1: Proposed amendments to the by-laws must be submitted in writing to the president at least twenty (20) days prior to a monthly meeting.

Section 2: By-Laws for this league may be adopted, amended, or repealed at any regular meeting by a majority vote.